



July 10, 1967
NUMBER 4605.1

ASD(M)

Department of Defense Directive

SUBJECT Use of Military Postal Service

- Refs: (a) DoD Directive 4605.1, subject as above, January 8, 1955 (hereby cancelled)
(b) DoD Directive 5030.11, "Postal Agreement Between the Post Office Department and the Department of Defense," March 5, 1959
(c) Title 39, "Postal Service," Code of Federal Regulations
(d) DoD Instruction 1330.7, "Visits of Civilian Religious Leaders to Military Installations in Overseas Areas," August 11, 1966
(e) DoD Directive 1330.12, "United Service Organizations, Inc.," December 6, 1960
(f) DoD Instruction 1330.13, "Armed Forces Professional Entertainment Program Overseas," August 20, 1959
(g) DoD Directive 5122.5, "Assistant Secretary of Defense (Public Affairs)," July 10, 1961
(h) DoD Instruction 2010.1, "Support of International Military Activities," March 1, 1961

I. PURPOSE AND APPLICABILITY

This reissues reference (a), designates the organizations, agencies, and personnel entitled to use the facilities of the military postal service, and prescribes policies and procedures governing the furnishing of uniform postal support by the Military Departments.

II. CANCELLATION

Reference (a) is hereby superseded and cancelled.

III. SCOPE AND DEFINITIONS

The military postal service includes the postal facilities of the Army, Navy, and the Air Force established under reference (b).

USAF and OSD
review(s) completed.

- A. These facilities are maintained and operated for the purpose of providing complete postal services for the United States Armed Forces in areas where the U.S. Civil Postal Service does not operate and in any other place where the military situation requires.
- B. This service is an extension of the U.S. domestic postal system and operates in conformity with the U.S. Postal Manual, published under reference (c); other Post Office Department instructions, and military directives.

IV. POLICY AND PRINCIPLES

- A. As outlined in reference (b) (Enclosure 1, Section 1, paragraph 4) the establishment, operation, and use of the U.S. Military Postal Service in sovereign foreign countries "in peace-time" is contingent upon agreement with the host government, since it is customary among nations to preserve a monopoly of postal service, including postage revenue and control of customs.
 - 1. International agreements permitting establishment of military postal facilities usually limit the use of such facilities to the Armed Forces and certain civilian agencies and organizations serving with or related to the Armed Forces.
 - 2. The cost of operating military postal facilities overseas is borne by the Military Departments. Currently, that cost includes the transportation of Army and Air Post Office/Fleet Post Office (APO/FPO) mail, inter- and intra-command, between the United States and oversea areas, exclusive of territories and possessions, both by air and surface transport, commercial as well as military.
- B. The Secretaries of the Military Departments are authorized to (1) furnish postal support to the eligible individuals and agencies listed in this Directive in accordance with the principles specified herein, and (2) make determination as to the eligibility of other agencies or individuals to receive postal support under such policies and principles.
- C. Postal support will be furnished only when all of the following conditions are met:
 - 1. Agencies and individuals requesting postal support are providing services to the U.S. Armed Forces which are essential or of substantial assistance to the accomplishment of the U.S. Government mission. Commercial activities requesting postal support must serve the U.S. Forces exclusively.

2. The furnishing of postal support to agencies and individuals:
 - a. Will not interfere with the accomplishment of the U.S. ——— military mission.
 - b. Is consistent with the terms of any agreements which the ——— United States has entered into with the government of the nation concerned.
 - c. Will not place the privileges and immunities of the United ——— States Forces in jeopardy.
- D. Postal support furnished in accordance with this Directive will be periodically reviewed by commanders with the purpose of adjusting such support to conform with current missions.
- E. Where more than one Military Department has postal facilities within an area, postal support policies shall be coordinated to attain uniformity of application.
- F. The following personnel and organizations are entitled to use the military postal facilities:
 1. Members and units of the U.S. Armed Forces on active duty, including the U.S. Coast Guard.
 2. U.S. citizen employees of the Department of Defense, who are serving with U.S. military activities in a foreign country, or any area, territory or possession of the U.S. where no U.S. civil post office is available.
 3. U.S. citizen representatives of the American Red Cross who are attached to and accompanying U.S. Armed Forces.
 4. U.S. contractors and their U.S. citizen employees engaged in work under contract with the U.S. Government. (When postal support is not provided for in the contract, it will be furnished in accordance with the policy and principles of this Directive).
 5. American dependent schools and their U.S. citizen employees, when such schools are operated from appropriated U.S. Government funds.
 6. Civilian religious representatives or religious groups visiting oversea commands in the interest of and to assist the U.S. forces, provided such persons have obtained an official invitation to travel as specified in reference (d).
 7. Celebrities and entertainers; athletic clinic instructors; representatives of educational institutions or other social

agencies, whose purpose is to provide a service to the U.S. (such individuals shall have been officially invited to travel to overseas under provisions of reference (f)).

8. United Service Organizations, Inc. (USO), and their U.S. citizen employees when established in overseas areas, under provisions of reference (e).
- ✓ 9. Foreign military nationals on duty or training with a U.S. military organization or unit.
 - a. Such individuals may utilize the military postal facilities for purchase of stamps, and receipt and dispatch of mail to and from their home country only.
 - b. In correspondence with persons in their home country, mail will be addressed in the same manner as it would be if they were in their home country. The use of a U.S. military postal address in home country is not authorized.
10. U.S. military banking facilities designated by the Secretary of the Treasury as a Depository and Financial Agent of the U.S. Government in overseas areas.
 - a. Postal support is limited to transactions emanating from official operations for the benefit of the military activities and their personnel.
 - b. U.S. citizen employees of such banking facilities are authorized use of the Military Postal Service.
11. Nonappropriated fund activities and their U.S. citizen employees, when such activities have been defined as instrumentalities of the U.S. Government.
12. U.S. universities and colleges (and their U.S. citizen employees) operating in overseas areas by authority of the Secretaries of the Military Departments to provide education to members of the military service and their authorized dependents.
13. Dependents of the personnel in Item 12., above, when accompanying the principal (postal privileges will be withdrawn ninety (90) days subsequent to the departure of the sponsor when the dependent remains overseas or when sponsorship is terminated for any other reason).
14. U.S. citizen correspondent and public information agencies who have been accredited by The Assistant Secretary of Defense (Public Affairs) under reference (g), and subject to approval of the overseas unified commander.

15. Masters and civilian crews of Military Sea Transportation Service nucleus fleet ships, and merchant ships operating for the account of the Military Sea Transportation Service, including contract operated, time chartered, consecutive voyage chartered and General Agency Agreement vessels, under conditions prescribed by the Military Departments.
 16. International Military Commands and agencies of the North Atlantic Treaty Organization (NATO) (as specified in reference (h)), for official mail only.
- G. The following personnel and organizations are entitled to use U.S. military postal facilities located in foreign countries to the extent that the military postal facilities of the command permit; or, in areas where the military Commander-in-Chief deems the local civil postal service to be inadequate:
1. Members of the Armed Forces of Allies or contingents thereof assigned or attached to the U.S. Armed Forces corresponding to and from their home country only.
 2. U.S. Government departments and independent agencies, U.S. citizen employees thereof, and their dependents, when accompanying the principal.
 3. Retired personnel of the U.S. Armed Forces and their dependents when accompanying the principal.
 4. U.S. nonprofit, service, social, civic, and fraternal type organizations providing all individual members are authorized privileges in their own right.
 5. U.S. Federal employee organizations at overseas bases for the conduct of labor union business.
- H. Upon request of the foreign government concerned, foreign military units serving with the U.S. Armed Forces may be authorized to transmit closed mails through United States military postal channels when adequate international postal facilities are not available.
- I. Vessels under U.S. Navy operational control being transferred to foreign governments under military assistance programs may be authorized to use the Military Postal Service while enroute to their home country.
- J. Other allied warships participating in U.S. naval maneuvers or operating in United States waters may be authorized to use the facilities of the Navy Postal Service for receiving closed mail on request, provided that the mail is transported at the requesting country's expense to the appropriate Fleet Post Office.

- K. Request for authority for persons and organizations not enumerated in A. through J., above, to use military postal facilities in time of peace, or request for exceptions to the above, may be submitted to appropriate departmental headquarters which, through mutual coordination and agreement with the other military departments, will approve or disapprove each request.
- L. In the event of national emergency, hostilities or occupation, U.S. citizen personnel, not otherwise authorized use of the military postal service under any other provisions of this Directive, may be authorized use of the facilities for letter class mail including postal cards and post cards, and voice recordings.
1. Such individuals must be in oversea areas where international postal service is not available or adequate.
 2. If adequate international postal service becomes available subsequent to the authorization, use of the Military Postal Service will be withdrawn.

V. RESPONSIBILITIES

In carrying out the provisions of this Directive the Secretaries of the Military Departments will assure that:

- A. The provisions of the United States Post Office Department Manual (reference (c)) and local restrictions are enforced to prevent military post offices from accepting prohibited items of mail.
- B. Existing postal agreements with foreign sovereign governments are enforced.
- C. Persons and organizations entitled to use the military postal facilities do not use it to act as intermediaries for persons or organizations not authorized to use the service.
- D. Persons and organizations using the military postal facilities comply with local customs requirements.
- E. Postal privileges are withdrawn from retired military personnel and civilians when there is evidence of abuse of the privilege.
- F. The Military Postal Service is not used by individuals or agencies for commercial or business purposes or to transmit items intended for resale in the course of conducting a business or enterprise. This prohibition does not extend to news copy, film, recording tape, or similar material transmitted

through the postal service by accredited news media representatives when use of these facilities have been authorized under paragraph IV.H.14., above.

- G. Organizations, agencies and individuals no longer eligible to use the postal service discontinue such use not later than ninety (90) days subsequent to the date they are notified of ineligibility.

VI. EFFECTIVE DATE AND ACTION REQUIRED

This Directive is effective immediately. Two (2) copies of uniform implementing documents will be furnished to The Assistant Secretary of Defense (Manpower) within sixty (60) days.

Paul H. Nitze
Deputy Secretary of Defense

DEPARTMENT OF DEFENSE

DIRECTIVES SYSTEM TRANSMITTAL

NUMBER	DATE	DISTRIBUTION
4605.1 - Ch 1	August 4, 1967	4600 series

ATTACHMENTS

None

INSTRUCTIONS FOR RECIPIENTS

The following pen change to DoD Directive 4605.1, "Use of Military Postal Service," dated July 10, 1967, has been authorized:

PEN CHANGES

1. Page 4, paragraph IV.F.13., - Change line 1 to read:

"Dependents of the personnel in paragraphs 1. through 12., above, when ac-"

2. Page 7, subsection V.F., - Change the last line to read:

"ized under paragraph IV.F.14., above."

Changed portions have been underscored.

EFFECTIVE DATE

This change is effective immediately.

Maurice W. Roche

MAURICE W. ROCHE

Director, Correspondence and Directives Division
OASD(Administration)

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

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PREVIOUS EDITIONS ARE OBSOLETE

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This is AFR 182-20 covering
entitlement to use of military
postal service.

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AIR FORCE REGULATION
NO. 182-20

DEPARTMENT OF THE AIR FORCE
Washington, 11 September 1967

Postal and Courier Operations

AGENCIES AND PERSONNEL ENTITLED TO USE THE MILITARY POSTAL SERVICE

[See summary of revised, deleted, or added material on last page below signature element]

This regulation prescribes policies and procedures governing the furnishing of uniform postal support by the Air Force. It implements DOD Directive 4605.1, 10 July 1967, which defines the organizations, agencies, and personnel entitled to use Military Postal Service (APO/FPO) facilities.

	Paragraph
Scope	1
Background	2
Policy and Principles	3
Responsibilities	4

1. Scope. The military postal service includes the postal facilities of the Army, Navy, and the Air Force established under Department of Defense Directive 5030.11. These facilities are maintained and operated by each service for the purpose of providing complete postal service for the US military in areas where the US civil postal service does not operate, and in any other place where the military situation requires. This service is an extension of the US domestic postal system and operates in conformity with the US Postal Manual, published under title 39. Code of Federal Regulations; other Post Office Department instructions, and military directives.

2. Background. The establishment, operation, and use of the US military postal service in sovereign foreign countries "in peacetime" is contingent upon agreement with the host government, since it is customary among nations to preserve a monopoly of postal service, including postage revenue and control of customs. International agreements permitting establishment of military postal facilities usually limit the use of such facilities

to the US military forces and certain civilian agencies and organizations serving with or related to these forces. The cost of operating military postal facilities overseas is borne by the military departments. Currently that cost includes the transportation of Army and Air Post Office/Fleet Post Office (APO/FPO) Mail, inter- and intra-command, between the United States and oversea areas, except US possessions and Puerto Rico, both by air and surface transport, commercial and military.

3. Policy and Principles:

a. Postal support will be furnished only when *all* of the following conditions are met:

(1) Agencies and individuals requesting postal support are providing services to US military forces which are essential or of substantial assistance to the US Government mission. Commercial activities requesting postal support must serve the US forces exclusively.

(2) Furnishing of postal support to agencies and individuals:

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✓ This regulation supersedes AFR 182-20, 10 March 1955.

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USAF Pstl & Courier Service, Springfield VA 22151 450

Chief Pstl Inspector, Post Office Department, Military Liaison Section,

Wash DC 20260 50

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(a) Will not interfere with accomplishment of the US military mission.

(b) Is consistent with the terms of any agreements which the United States has entered into with the government of the nation concerned.

(c) Will not place the privileges and immunities of United States forces in jeopardy.

b. Postal support furnished in accordance with this regulation will be periodically reviewed by chiefs of USAFPSC activities, in conjunction with local organization commanders, to adjust such support to conform with current missions.

c. Where more than one military department has postal facilities within an area, postal support policies shall be coordinated between the departments concerned to attain uniformity of application.

d. The following personnel and organizations are entitled to use military postal facilities:

(1) Members and units of the US Armed Forces on active duty, including the US Coast Guard.

(2) US citizen employees of the Department of Defense who are serving with US military activities in a foreign country, or any US area or possession, or Puerto Rico, where no US civil post office is available.

(3) US citizen representatives of the American Red Cross who are attached to and accompanying US Armed Forces.

(4) US contractors and their US citizen employees engaged in work under contract with the US Government. (When postal support is not provided for in the contract, it will be furnished in accordance with the policy and principles of this regulation).

(5) American dependent schools and their US citizen employees, when such schools are operated from appropriated US Government funds.

(6) Civilian religious representatives or religious groups visiting overseas commands in the interest of and to assist the US forces, who have obtained an official invitation to travel (DOD Instruction 1330.7, 11 August 1966).

(7) Celebrities and entertainers; athletic clinic instructors; representatives of educational institutions or other social agencies, who provide a service to the US (such individuals shall have been officially invited

to travel overseas under DOD Instruction 1330.13, 20 August, 1959).

(8) United Service Organizations, Inc. (USO), and their US citizen employees when established in overseas areas, under DOD Directive 1330.12, 6 December 1960.

(9) Foreign military nationals on duty or training with a US military organization or unit. However:

(a) Such individuals may only use the military postal facilities for purchase of stamps, and receipt and dispatch of mail to and from their home country.

(b) In correspondence with persons in their home country, mail will be addressed in the same manner as it would be if they were in their home country. The use of a US military postal address in home country is not authorized.

(10) US military banking facilities designated by the Secretary of the Treasury as a Depository and Financial Agent of the US Government, and their US citizen employees, in overseas areas. Postal support is limited to transactions emanating from official operations for the benefit of the military activities and their personnel.

(11) Nonappropriated fund activities and their US citizen employees, when such activities have been defined as instrumentalities of the US Government.

(12) US universities and colleges and their US citizen employees operating in overseas areas by authority of the secretaries of the military departments to provide education to members of the military service and their authorized dependents.

(13) Dependents of personnel listed in (1) through (12) above, when accompanying the sponsor. (Postal privileges will be withdrawn 90 days after departure of the sponsor when the dependent remains overseas or when sponsorship is terminated for any other reason).

(14) US citizen correspondents and public information agencies who have been accredited by the Assistant Secretary of Defense (Public Affairs) (DOD Directive 5122.5, 10 July 1961), and subject to approval of the overseas unified commander.

(15) Masters and civilian crews of Military Sea Transportation Service (MSTS) nucleus fleet ships, and merchant ships operating for the account of MSTS, including contract-operated, time-chartered, consecutive-voyage chartered and General Agency

PACAF Supplement 1, 10 January 1968, to AFR 182-20

3d(2). In Guam and Hawaii, only those US DOD civilian and technical representatives residing in on-base quarters are authorized to use military postal facilities.

(a) When TDY to a foreign country from these areas, those personnel not authorized military postal service at their permanent duty station will not address mail to themselves using an APO address or address mail to themselves in care of military personnel with an APO address.

(b) Personnel on extended TDY (over 30 days) to a foreign country may use the address of unit to which attached as their return address. For TDY periods of 30 days or less, the normal permanent address will be used.

3d(15). In Japan, service is limited to masters and crewmen who are of US nationality. Military postal service is not authorized for masters and crewmen on vessels under voyage, charter, shipping, or space contract.

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3e. Entitlement to use the facilities of the military postal service in foreign countries is also contingent upon agreements with the host governments.

3e(3)(a)(Added). By host government approval, retired personnel are authorized to use the facilities in Australia, Indonesia, Korea, Republic of Vietnam, Ryukyu Islands, and Thailand.

(b) Retired personnel residing in the Philippines and Taiwan are authorized to use the facilities provided they are employed by agencies authorized military postal services.

(c) Retired personnel are not authorized to use facilities in Japan.

NOTE: In Japan, service is limited contingent upon Article VI of the Treaty of Mutual Cooperation and Security between the United States of America and Japan regarding facilities and areas and the status of the Armed Forces in Japan - 1960.

31. Submit requests through channels to CINCPACAF (SPC). Indicate: ✓

(1) Names and nationality of the individuals.

(2) Whether authorized the use of commissary and exchange facilities.

(3) Nationality of the sponsoring activity.

(4) Nature of the mission of the organization to which assigned and whether the organization is under US Government contract. If under US Government contract, indicate contract number and expiration date.

(5) Adequacy of the international postal facility in the area.

(6) Any other pertinent information.

(7) Comments and recommendations of commanders concerned.

3k(Added). Members of the armed forces of allies, including Military Assistance Program (MAP) trainees assigned or attached to PACOM activities, are not authorized military postal service in Japan, the Philippines, or any other country where this service is prohibited by agreement with the host country. In addition, MAP trainees are not authorized to use the military postal service in their own country.

Agreement vessels, under conditions prescribed by the military departments.

(16) International military commands and agencies of the North Atlantic Treaty Organization (NATO) (as specified in DOD Directive 2010.1, 1 March 1961), for official mail only.

e. The following personnel and organizations are entitled to use US military postal facilities located in foreign countries to the extent that the military postal facilities of the command permit, or, in areas where the military commander-in-chief deems the local civil postal service to be inadequate:

(1) Members of the Armed Forces of Allies or contingents thereof assigned or attached to the US Armed Forces, when corresponding to and from their home country only.

(2) US Government departments and independent agencies, US citizen employees thereof, and their dependents, when accompanying the sponsor.

(3) Retired personnel of the US armed Forces and their dependents when accompanying the sponsor.

(4) US nonprofit, service, social, civic, and fraternal organizations when all individual members are authorized privileges in their own right.

(5) US Federal employee organizations at overseas bases for the conduct of labor union business.

f. Upon request of the foreign government concerned, foreign military units serving with the US Armed Forces may be authorized to transmit closed mails through United States military postal channels when adequate international postal facilities are not available.

g. Vessels under US naval operational control being transferred to foreign governments under military assistance programs may be authorized to use the military postal service while en route to their home country.

h. Other Allied warships participating in US naval maneuvers or operating in US waters may be authorized to use the facilities of the navy postal service for receiving closed mail on request, if the mail is transported at the requesting country's expense to the appropriate Fleet Post Office (FPO).

i. Request for authority for persons and organizations not enumerated above to use military postal facilities in time of peace, or

request for exceptions to the above, may be submitted to appropriate departmental headquarters which, through mutual coordination and agreement with the other military departments, will approve or disapprove each request.

j. In the event of national emergency, hostilities, or occupation US citizen personnel not otherwise authorized use of the military postal service under any other provisions of this regulation may be authorized use of the facilities for letter class mail including postal cards, post cards, and voice recordings characterized as personal correspondence. Such individuals must be in overseas areas where international postal service is not available or adequate. If adequate international postal service becomes available subsequent to the authorization, use of the military postal service will be withdrawn.

4. Responsibilities. In implementing this regulation Chiefs of USAFPCS activities, in conjunction with local organization commanders, will assure that:

a. The United States Post Office Department Manual; Title 39, Code of Federal Regulations; and local restrictions are enforced to prevent military post offices from accepting prohibited items of mail.

b. Existing postal agreements with foreign sovereign governments are enforced.

c. Persons and organizations entitled to use the military postal facilities do not use it to act as intermediaries for persons or organizations not authorized to use the service.

d. Persons and organizations using the military postal facilities comply with local customs requirements.

e. Postal privileges are withdrawn from retired military personnel and civilians when there is evidence of abuse of the privilege.

f. The military postal service is not used by individuals or agencies for commercial or business purposes or to transmit items intended for resale in the course of conducting a business or enterprise. (NOTE: Selling or trading in pursuit of a bona-fide hobby, such as coin or stamp collecting; or the occasional transmission of a personal article for resale, is not considered as conducting a business or an enterprise.) This prohibition does not extend to news copy, film, recording tape, or similar material transmitted through the postal service by accredited

news media representatives when use of facilities has been authorized.
g. Organizations agencies and individuals

no longer eligible to use the postal service
discontinue such use at least 90 days after
the date they were notified of ineligibility.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

J. P. McCONNELL, General, USAF
Chief of Staff

R. J. PUGH, Colonel, USAF
Director of Administrative Services

Summary of Revised, Deleted, or Added Material

This regulation has been completely revised to implement DOD Directive 4605.1, 10 July 1967.

4g. Disposition of Mail. Provisions of AFR 182-9, 28 March 1967, paragraph 14, apply when processing mail for an addressee whose postal privileges have been revoked.

4h(Added). Organization commanders will issue written authorization to individuals in PACOM, authorized the use of the military postal service, not possessing proper military identification and accreditation cards and will insure that appropriate disciplinary or administrative action is taken for violation of this regulation.

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AFR 182-20/PACAF Sup 1

PACAF SUPPLEMENT 1
TO: AFR 182-20

HEADQUARTERS, PACIFIC AIR FORCES
APO San Francisco 96553
10 January 1968

Postal and Courier Operations

AGENCIES AND PERSONNEL ENTITLED TO
USE THE MILITARY POSTAL SERVICE

✓ AFR 182-20, 11 September 1967, is supplemented as follows:

Insert the attached pages where appropriate; then file this transmittal sheet
in back of the regulation.

Page

✓ 2.1, 2.2
✓ 4.1



JOHN D. RYAN, General, USAF
Commander in Chief

JOHN D. MACKLIN, JR., Colonel, USAF
Director of Administrative Services

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